

For Agency use Only
Complaint Number



Steve Levy
County Executive

Denis J McElligott
Commissioner

**SUFFOLK COUNTY DEPARTMENT OF CONSUMER AFFAIRS
INVASIVE PLANT SPECIES REPORTING FORM**

This form is used by this Department to collect information necessary for the enforcement of Article II of Chapter 278A, "The Invasive Species Do Not Sell List". Reports to this Department of a sale of a plant species in violation of the statute will be investigated. If you have information regarding a sale or see a prohibited plant offered for sale on the "Do Not Sell List" please complete this form and return to our office. You need not see a sale made nor make a purchase to use this form.

PLEASE PRINT OR TYPE ALL ENTRIES – COMPLETE REPORTER AND VENDOR INFORMATION

Reporter Information	Location of Sale Information
Your Name:	Name of Person or firm complaint is about
Address – Number and Street	Address – Number and Street
City State Zip	City State Zip
Telephone Number (including area code) (Home) (Business)	Telephone Number (including area code)
Your Mailing Address – if different from above	Your Account or Invoice number
	Name of person with whom you dealt at the facility
	Date of Observation

NATURE OF OBSERVATION OF ILLEGAL SALE: (Attach additional pages if necessary)

Have you complained to any of the following:

To	Check if Yes	Date Contacted	Name
The Company			
An Attorney			
Other Agency			

PLEASE DO NOT FORGET TO ENCLOSE COPIES (not originals) OF ANY PERTINENT DOCUMENTS.

I UNDERSTAND THAT CONSUMER AFFAIRS MAY SEND A COPY OF THIS FORM AND ANY OR ALL OF THE ENCLOSED INFORMATION TO THE VENDOR OR TO ANOTHER AGENCY FOR RESOLUTION.

I AFFIRM THAT ALL INFORMATION PROVIDED IN THIS COMPLAINT IS TRUE AND FACTUAL.

Your Signature

Date

PLEASE NOTE:
A FAX OF THIS
FORM WILL NOT
BE ACCEPTED

RETURN FORMS TO:
S.C. DEPARTEMENT OF CONSUMER AFFAIRS
P.O.BOX 6100
HAUPPAUGE, N.Y 11788-0099
(631) 853-4600